



T2L TRAINING(PTY) LTD

"It's time to learn"

CORE COMPONENTS (COMPULSORY)	SAQA ID	CREDITS
Apply leadership concepts in a work context	242824	12
Apply the organisation's code of conduct in a work environment	242815	5
Conduct a structured meeting	242816	5
Employ a systematic approach to achieving objectives	242822	10
Identify responsibilities of a team leader in ensuring that organisational standards are met	242821	6
Manage Expenditure against a budget	242810	6
Monitor the level of service to a range of customers	242829	5
Motivate and Build a Team	242819	10
Prioritise time and work for self and team	242811	5
Solve problems, make decisions and implement solutions	242817	8
FUNDAMENTAL COMPONENTS (COMPULSORY)	SAQA ID	CREDITS
Accommodate audience and context needs in oral/signed communication	119472	5
Interpret and use information from texts	119457	5
Use language and communication in occupational learning programmes	119467	5
Write/present/sign texts for a range of communicative contexts	119465	5
Apply knowledge of statistics and probability to critically interrogate and effectively communicate findings on life related problems	9015	6
Engage in sustained oral/signed communication and evaluate spoken/signed texts	119462	5
Read/view, analyse and respond to a variety of texts	119469	5
Represent analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	9016	4
Use mathematics to investigate and monitor the financial aspects of personal, business, national and international issues	7468	6
Use the writing process to compose texts required in the business environment	12153	5
Write/present/sign for a wide range of contexts	119459	5
ELECTIVE COMPONENTS	SAQA ID	CREDITS
Manage time productively	114589	4
Supervise customer service standards	118028	8
Supervise housekeeping and hygiene in a store	118029	6
Supervise P.O.S. Operations	118030	8
Supervise promotional activities	118033	8
Supervise sales performance	118037	8
Supervise stock counts	118043	8
Supervise implementation of loss control measures	118045	8
Maintain records for a team	242820	4
Control the flow of information in a business unit	254595	8
Manage time keeping records	254596	5
Induct a member into a team	242812	4
Demonstrate understanding of HIV/AIDS and its impact on the workplace	13915	4
Maintain records for a team	242820	4

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Identify and explain the core and support functions of an organisation	242814	6
Explain the contribution made by own area of responsibility to the overall organisational strategy	242813	5
Describe the relationship of junior management to other management roles	242818	5
Identify and describe disaster related risks and threatening situations utilizing basic disaster management concepts and indigenous knowledge	251960	5
Manage individual and team performance	11473	8
Schedule suppliers to deliver to a Wholesale and Retail unit	335915	5

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